



## **Avinashilingam Institute for Home Science and Higher Education for Women**

(Deemed to be University under Category 'A' by MHRD, Estd. u/s 3 of UGC Act 1956)

Re-accredited with 'A' Grade by NAAC. Recognised by UGC Under Section 12 B

Coimbatore - 641 043, Tamil Nadu, India

### **School of Engineering**

(Approved by AICTE)

Ayya Avinashilingam Nagar, Varapalayam, Thadagam post, Coimbatore-641 108. Tamil Nadu

### **COMPENSATION LEAVE APPLICATION FOR NON TEACHING STAFF**

1. Name :- -----
2. Designation / Department :- -----
3. Period of leave required (with dates) :- -----
4. Necessity for leave :- -----
5. Compensated date :- -----
6. Leave Address :- -----  
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7. Arrangements suggested for my work (indicating periods and personal with signature and date) :- -----
8. Signature of the applicant and date of application :- -----
9. Signature of the HoD with date :- -----

Place :

Sanctioned /Not Sanctioned

Date:

Dean, Engineering

For office use

Verified and found

Eligible for leave: