



## Avinashilingam Institute for Home Science and Higher Education for Women

(Deemed to be University under Category 'A' by MHRD, Estd. u/s 3 of UGC Act 1956)

Re-accredited with 'A+' Grade by NAAC. Recognised by UGC Under Section 12 B

Coimbatore - 641 043, Tamil Nadu, India

### School of Engineering

(Approved by AICTE)

Ayya Avinashilingam Nagar, Varapalayam, Thadagam post, Coimbatore-641 108. Tamil Nadu

### APPLICATION FOR CASUAL LEAVE - TEACHING

Name :

Designation and Department :

Casual Leave for.....day(s) on / from.....to.....

Purpose:

Whether applicant propose to leave headquarters during casual leave.....

Alternate arrangements:

Faculty Name	Designation	Subject details	Signature with date

Date :

Signature of applicant  
with date

### FOR OFFICE USE ONLY

No. of CL already availed of.....

No. of CL still at credit of.....

No. of CL entered in the CL Register vide Page No:.....

Head of the Department	
Name	Signature with Date

Dean, Engineering